



**2019 National Train Show®**

**Salt Lake City, UT**

**July 12 – 14, 2019**

**Exhibitor Information  
and Registration Packet**

# LIABILITY LIMITATIONS and DISCLAIMER

## NATIONAL MODEL RAILROAD ASSOCIATION® NATIONAL TRAIN SHOW®

The exhibitor for itself, its successors and assigns hereby releases the National Model Railroad Association® (hereinafter referred to as NMRA®) from any and all claims of every sort it may have against the NMRA® based upon, arising out of, or in connection with exhibitor's occupancy and use of the Train Show premises, or any act or omission of any nature by the NMRA® or its volunteers, agents or employees with or related to the Train Show, including, but not limited to: loss, theft, damage, destruction, or delay or non-delivery of goods, display material and other effects; any injury to exhibitor, its employees, agents, representatives or guests while in the Train Show premises; any damage to exhibitor's business by reason of the failure to provide space for the exhibit or removal of exhibit, or failure to hold the Train show as scheduled. In the event the Train Show is not held or canceled, the liability of the NMRA® shall be limited to a refund of the fee paid for space.

Exhibitor agrees to indemnify and hold forever harmless the NMRA® from any and all damage, loss, liability, claim or expense (including legal fees) based upon, arising out of, or in connection with (i) the violation of any law or ordinance by the exhibitor, its volunteers, employees, agents, representatives, guests or others holding under the exhibitor; (ii) failure by exhibitor or any such persons to comply with all applicable terms and conditions contained in these rules or in the agreement between the Convention Center and the NMRA® regarding the Train Show; and (iii) exhibitor's occupancy and use of the Train Show premises or a part thereof; whether or not such damage, loss, liability claim or expense was caused in whole or in part by the act or omission of the NMRA® or its agents or employees.

The exhibitor may provide recorded sounds in the space occupied by the exhibitor only on the following terms and conditions:

1. Exhibitors will be responsible for arranging all matters regarding the procurement, setup, use, etc., of "playback" equipment, including conformance to the terms and conditions of the agreement between the NMRA® and the Convention Center.
2. Playback of recorded sound shall be at volume levels that are deemed reasonable considering the surroundings. The Train Show Manager or his designee shall have complete and final authority in determining whether the sound volume levels are reasonable.
3. Prior to the Train show, an exhibitor desiring to use recorded sounds: (a) if using copyrighted sound recordings and the exhibitor is not the copyright holder, shall provide a written authorization from the copyright holder or shall provide written proof of a license agreement between the exhibitor and either ASCAP or BMI; (b) if using copyrighted sound recordings and the exhibitor is the copyright holder, certify in writing that the exhibitor is the copyright holder and describe by title such recordings; or (c) if using sound recordings that are not copyrighted describe by title or otherwise such recordings and certify in writing that such recordings have not been copyrighted by anyone.

The National Model Railroad Association Inc.®, reserves the right to refuse any manufacturer, exporter, importer, distributor, dealer, or other persons or corporations who request exhibition space, or the privilege of selling, or the privilege of playing sound recordings at the trade show of the national convention, regardless of membership in the association, if their past business practices have been shown to be detrimental to the best interests of the members of the association or the hobby, as determined by the Train Show Manager.

**NATIONAL MODEL RAILROAD ASSOCIATION®  
NATIONAL TRAIN SHOW®  
EXHIBITOR SHOW RULES AND REGULATIONS**

## **EXHIBITOR SHOW RULES**

### **1. EXHIBITOR BOOTHSTAFFING**

Authorized representatives must staff exhibit booth(s) during all show hours. Exhibitors are required to be at the show for the three-day period when the show is open for the convention attendees and the general public.

- a. This requirement for everyday staffing will only be waived based on religious circumstances.
- b. A non-staffed booth is totally at the risk of the exhibitor.

### **2. EXHIBITOR SETUP & TEAR DOWN POLICY**

Exhibitors may only move in or move out during the designated time periods. Exhibitors may not set up their booth(s) after the show has opened. Exhibitors may not remove their product or tear down their booth(s) before the show closing.

- a. Because of the NMRA®'s concern for potential liability, the NMRA® cannot accept exhibitors who cannot comply with this policy. Exhibitors who disregard this policy shall be excluded from future NMRA® shows until reinstated by the NMRA®.
- b. If an early departure becomes necessary due to an emergency, you must inform the Train Show Manager prior to movement and arrangements will be made to assist you without endangering the public if the show is open.

### **3. EXHIBIT DISPLAY POLICY**

Exhibits may not exceed the booth area reserved by the exhibitor. Exhibitors will not be permitted to put on demonstrations unless the NMRA® is notified in advance and sufficient aisle space exists to support an audience.

### **4. PARKING RESTRICTION**

Parking is prohibited on the loading dock ramp or adjacent to the perimeter thereof to include the truck bays. Violators will be ticketed and/or towed.

## **5. BOOTH DISPLAY INTERFERENCE**

No exhibit may interfere with or block a neighboring exhibit.

- a. Display material exceeding three feet in height above a table may not extend more than four feet from the back of the booth without permission from the neighboring exhibitor.
- b. Exhibitors who have end or corner booths may not exceed the three-foot height limitation on the back or side rail without permission from the neighboring exhibitor.
- c. Display materials at the back of the booth may not exceed the eight-foot height of the drape.

## **6. SAFETY PROVISIONS**

All display material must be flameproof material or be made flameproof.

- a. Exhibitor must provide the necessary shielding or safety items to protect attendees, exhibitors and all others from equipment that may cause bodily harm.
- b. Electrical wiring and equipment must meet the standard electrical codes.

## **7. PROMOTIONS & LITERATURE DISTRIBUTION**

- a. Promotions and commercial literature distribution by an exhibitor is restricted to the confines of the exhibitor's booth area.
- b. Exhibitors are not permitted to use other persons to distribute materials at other locations on the show premises.

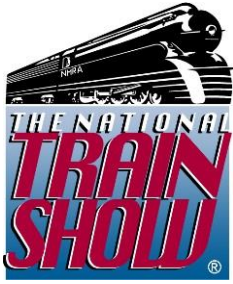
## **8. MOVE IN / OUT SAFETY**

*Please note that for safety reasons during the move in and move out periods, the NMRA® and the Convention Center does not permit children under 16 years to be on the floor. Please contact the National Train Show® Team: at (423) 892-2846, if this affects you.*

Please call (423) 892-2846 if you have a question about the show rules. We will be happy to supply the names and phone numbers of neighboring exhibitors to you so that you may avoid problems with your display material height.

Please SIGN here: \_\_\_\_\_ Date: \_\_\_\_\_

*Your signature denotes acceptance and understanding of the Liability and Disclaimer and acceptance of the Exhibitor Show Rules and Regulations included in this package.*



# NMRA NATIONAL TRAIN SHOW® EXHIBITOR REGISTRATION – 2019 Salt Lake City, UT



|                                  |                   |                    |         |
|----------------------------------|-------------------|--------------------|---------|
| Company Name:                    |                   | Contact:           |         |
| Address:                         |                   |                    |         |
| City:                            | State / Province: | Zip + 4:           | Country |
| Telephone # (Include area code): |                   | Fax #:             |         |
| E-Mail:                          |                   | Principal Product: |         |

**Exhibitor Type (Area): Select One**

**PRINCIPAL PRODUCT**

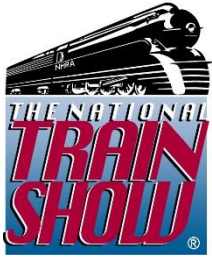
- Manufacturer \_\_\_\_\_
- Publisher \_\_\_\_\_
- Retailer \_\_\_\_\_
- Historical \_\_\_\_\_

|  |   |
|--|---|
| (Booth Series – example – 120's – 240's – 360's – 450's – 910's) | Preferred Location  |
| PREFERRED LOCATIONS: 1. _____ 2. _____ 3. _____                  | <input type="radio"/> Row <input type="radio"/> End <input type="radio"/> Pod |

Return completed packet to:

## NATIONAL TRAIN SHOW®

P.O. Box 1328  
 Soddy Daisy, TN 37384-1328  
 Fax: (423) 899.4869  
 Email: ntsreg@nmra.org



# National Train Show<sup>®</sup>



National Model Railroad Association<sup>®</sup>, Inc.

## NAME BADGE REQUEST

2019 NTS – Salt Lake City, UT

July 12 – July 14, 2019

*TWO NAME BADGES PER BOOTH - EACH ADDITIONAL OR REPLACEMENT NAME BADGES - \$10.00 EACH BADGE REQUESTS MUST BE SENT IN BEFORE JUNE 30, 2018. A \$10.00 FEE PER BADGE APPLIES AFTER JUNE 1, 2019*

Company Name:

Booth Staff Names ( PLEASE PRINT)

Return To: NMRA Headquarters  
PO Box 1328, Soddy Daisy, TN 37384-1328  
Email: [ntsreg@nmra.org](mailto:ntsreg@nmra.org)  
Fax: 423-899-4869



# NATIONAL TRAIN SHOW®

P.O. Box 1328  
Soddy Daisy, TN 37384-1328  
(423) 892-2846  
Fax: (423) 899-4869  
Email: ntsreg@nmra.org



Credit Card:    Visa     Master Card     Discover     American Express

Name on Credit Card: \_\_\_\_\_(Print)

Credit Card Number:  -  -  -     Exp. Date:  /

Security Code:

Please make check payable to: "NMRA TRAIN SHOW®"

**Balance in full is due by May 1, 2019**

**\*\*\* ALL FUNDS IN US DOLLARS ONLY \*\*\***

**AMOUNT ENCLOSED: \$ \_\_\_\_\_**

Booth reservation will be canceled on accounts not paid in full by May 1, 2019

Please SIGN: \_\_\_\_\_ Date: \_\_\_\_\_

*Your signature denotes acceptance and understanding of the Liability Limitations and Disclaimer and Acceptance of the Exhibitor Show Rules & Regulations included in this package.*

***We will keep the above credit card on file for additional charges / balances.***

REGISTRATION APPLICATIONS WILL NOT BE ACCEPTED OR PROCESSED WITHOUT A SIGNATURE or Deposit

**\*\*\* Deposit must be paid with submission of Exhibitor Registration form \*\*\***

**\*\*\* Booth order (including extras) must be paid in full by May 1, 2019\*\*\***

**BOOTH SPACE IS FIRST COME FIRST SERVE – SECURED BY COMPLETED PAPERWORK AND DEPOSIT**

***PLEASE USE THE CHECKLIST PROVIDED.  
ALL FORMS MUST BE COMPLETED, SIGNED AND  
RETURNED TO: NTS STAFF***

| NATIONAL TRAIN SHOW® CHECKLIST |  |
|--------------------------------|--|
| REGISTRATION FORM              |  |
| NAME BADGE REQUEST FORM        |  |
| BOOTH LAYOUT FORM              |  |
| BOOTH EXTRA FORM               |  |
| SIGNED LIABILITY FORM          |  |
| FORM OF PAYMENT                |  |



**NATIONAL MODEL RAILROAD ASSOCIATION®**  
P.O. BOX 1328  
SODDY DAISY, TN 37384-1328

# BOOTH EXTRAS ORDER FORM

# 2019 NTS – Salt Lake City, UT

(AFTER May 22, 2019 - LATE PRICES APPLY)

COMPANY NAME:

| Item # | Description<br>Booth Packages   | Early<br>Per Unit | Late<br>Per Unit |
|--------|---|-------------------|------------------|
| 404200 | 10' X 10' Package<br>Includes: (1) 10' X 10' Standard Booth, (1) 11" X 17" Sign (2) Contour Chairs, (1) 8' Table, Skirted Black 3 Sides, Booth Drapes | \$350.00          | \$450.00         |
| 404201 | 10' X 20' Package<br>Includes: (1) 10' X 20' Standard Booth, (1) 11" X 17" Sign (2) Contour Chairs, (2) 8' Table, Skirted Black 3 Sides, Booth Drapes | \$700.00          | \$900.00         |
| 404202 | 10' X 30' Package<br>Includes: (1) 10' X 30' Standard Booth, (1) 11" X 17" Sign (3) Contour Chairs, (3) 8' Table, Skirted Black 3 Sides, Booth Drapes | \$1050.00         | \$1350.00        |
| 404203 | 10' X 40' Package<br>Includes: (1) 10' X 40' Standard Booth, (1) 11" X 17" Sign (4) Contour Chairs, (3) 8' Table, Skirted Black 3 Sides, Booth Drapes | \$1400.00         | \$1800.00        |

**Electricity, Lighting & Supplies – (NO SHARING/BORROWING WITH NEIGHBORING VENDORS)**  
Electric installed in the interior of the booth(s) will incur additional labor/material charge of \$60.00. Electric will be turned on 30 min prior to setting up and turned off 30 min after show ends.

| 120 Volt                                   | Quantity | Early    | Late     | Total |
|--|----------|----------|----------|-------|
| <input type="radio"/> 10 Amps (1000 Watts) |          | \$120.00 | \$156.00 |       |
| <input type="radio"/> 20 Amps (2000 Watts) |          | \$180.00 | \$210.00 |       |

| Item # | Description<br>Standard Pre-Cut Carpet | Early<br>Per Unit | Late<br>Per Unit |
|--------|--|-------------------|------------------|
| 5001   | 13 oz. Standard Carpet 10' X 10'       | \$227.00          | \$270.00         |
| 5002   | 13 oz. Standard Carpet 10' X 20'       | \$455.00          | \$546.00         |
| 5003   | 13 oz. Standard Carpet 10' X 30'       | \$695.00          | \$834.00         |

Carpet Color  Blue (42)  Red (49)

| Item # | Description<br>Rental Furniture | Early<br>Per Unit | Late<br>Per Unit |
|--------|---------------------------------|-------------------|------------------|
| 300051 | Cloth Arm Chair (Gray)          | \$114.00          | \$138.00         |
| 300052 | Contour Side Chair (Gray)       | \$78.00           | \$96.00          |
| 300053 | Padded Stool (Gray)             | \$114.00          | \$138.00         |

| Item # | Description – 24 Inches Wide<br>Bare Wood Tables | Early<br>Per Unit | Late<br>Per Unit |
|--------|--|-------------------|------------------|
|        | 6' Bare Wood Table                               | \$20.00           | \$30.00          |
|        | 8' Bare Wood Table                               | \$20.00           | \$30.00          |

| Item # | Description – SKIRTED TABLES HAVE A BLACK SKIRT<br>24 Inches Wide<br>Skirted Tables | Early<br>Per Unit | Late<br>Per Unit |
|--------|---|-------------------|------------------|
| 3006   | 6' Table, Skirted 3 Sides   | \$167.00          | \$203.00         |
| 3008   | 8' Table, Skirted 3 Sides   | \$203.00          | \$239.00         |
| 3007   | 6' Table, Skirted 4 Sides   | \$214.00          | \$257.00         |
|        | 8' Table, Skirted 4 Sides   | \$250.00          | \$293.00         |

| Item # | Description - SKIRTED COUNTERS HAVE A BLACK SKIRT<br>24 Inches Wide<br>Skirted Counters | Early    | Late     | Quantity | Total Price |
|--------|---|----------|----------|----------|-------------|
| 3016   | 6' Counter, Skirted 3 Sides   | \$202.00 | \$245.00 |          |             |
| 3018   | 8' Counter, Skirted 3 Sides   | \$238.00 | \$281.00 |          |             |
| 3017   | 6' Counter, Skirted 4 Sides   | \$249.00 | \$299.00 |          |             |
| 3018   | 8' Counter, Skirted 4 Sides   | \$285.00 | \$335.00 |          |             |

| Item #       | Description                     | Early     | Late      | Quantity | Total Price |
|--------------|---------------------------------|-----------|-----------|----------|-------------|
| 404200       | 1 Booth Package                 | \$350.00  | \$450.00  |          | \$          |
| 404201       | 2 Booth Package                 | \$700.00  | \$900.00  |          | \$          |
| 404202       | 3 Booth Package                 | \$1050.00 | \$1350.00 |          | \$          |
| 40202        | 4 Booth Package                 | \$1400.00 | \$1800.00 |          | \$          |
|              | 10 Amps (1000 Watts)            | \$115.00  | \$150.00  |          | \$          |
|              | 20 Amps (2000 Watts)            | \$173.00  | \$202.00  |          | \$          |
| 5001         | 13 oz. Standard Carpet 10'X 10' | \$227.00  | \$270.00  |          | \$          |
| 5002         | 13 oz. Standard Carpet 10'X 20' | \$455.00  | \$546.00  |          | \$          |
| 5003         | 13 oz. Standard Carpet 10'X 30' | \$695.00  | \$834.00  |          | \$          |
| 300051       | Cloth Arm Chair (Gray)          | \$114.00  | \$138.00  |          | \$          |
| 300052       | Contour Side Chair (Gray)       | \$78.00   | \$95.00   |          | \$          |
| 300053       | Padded Stool (Gray)             | \$114.00  | \$138.00  |          | \$          |
|              | 6' Bare Table w/ booth purchase | \$20.00   | \$30.00   |          | \$          |
|              | 8' Bare Table w/ booth purchase | \$20.00   | \$30.00   |          | \$          |
| 3006         | 6' Table, Skirted 3 Sides       | \$167.00  | \$203.00  |          | \$          |
| 3008         | 8' Table, Skirted 3 Sides       | \$203.00  | \$239.00  |          | \$          |
| 3007         | 6' Table, Skirted 4 Sides       | \$214.00  | \$257.00  |          | \$          |
|              | 8' Table, Skirted 4 Sides       | \$250.00  | \$293.00  |          | \$          |
| 3016         | 6' Counter, Skirted 3 Sides     | \$202.00  | \$245.00  |          | \$          |
| 3018         | 8' Counter, Skirted 3 Sides     | \$238.00  | \$281.00  |          | \$          |
| 3017         | 6' Counter, Skirted 4 Sides     | \$249.00  | \$299.00  |          | \$          |
|              | 8' Counter, Skirted 4 Sides     | \$285.00  | \$335.00  |          | \$          |
| <b>TOTAL</b> |                                 |           |           |          | \$          |



